

**ARMY PUBLIC SCHOOL MUMBAI**  
**APPLICATION FOR ADM/ NON TEACHING STAFF**

Application form for the post of .....

**For Office Use:**

Regn No :..... Recd Dt: ..... Issued Dt: .....  
 (a) Grad:.....Sub:..... Marks:.....%      b) Under Grad .....  
 (c) B. Lib..... %                                      d) Other .....  
 (e) Computers: .....  
 (f) Exp: .....  
 (g) HMV License: .....  
 (h) Principal's Remarks: .....

Please paste  
recent passport  
size colour  
photograph  
Do not staple

<b>1</b>	<b><u>PERSONAL DATA :</u></b>	
	(a)	Name in full (Block letters)
	(b)	Son/Daughter/wife of
	(c)	Date of Birth
	(d)	Nationality
	(e)	State
	(f)	Address (for correspondence)
	(g)	Contact Details Landline No (with STD Code) .....- Mob No .....-- Email ID .....

<b>2</b>	<b><u>PRESENT /PREVIOUS OCCUPATION:</u></b>	
	(a)	Designation of Post
	(b)	Name and Address of Institution/Organization
	(c)	Designation of superior In charge
	(d)	Contact No of superior( for verification if need be)
	(e)	Period of notice you will have to give, if selected?
	(f)	What salary are you drawing?

<b>3</b>	<b><u>FAMILY LIFE</u></b>	
	(a)	i) Marital status
		ii) Widow/Wife of <b>Disabled</b> Army Person
	(b)	If married/widowed
		Single/Married/ Widowed If yes then specify ..... Name & occupation of spouse ..... ..... No of children with age and sex .....

**4. EDUCATIONAL RECORDS : School, College and University**

Give details of all exams starting from matriculation or equivalent

Examination	Marks Obtained	Percentage	Div	Yr of passing	Subjects taken	Name of University/Board/Institute

\*\* Graduation / Post Graduation **through correspondence or Regular** .....

5. Training in NCC, scouting, Music/Art, Dramatics or other such activities, Give rank, status/proficiency achieved .....
6. Merit Scholarship won? If so, what? \_\_\_\_\_
7. Languages you can read write and speak fluently.  
(a) \_\_\_\_\_ (b) \_\_\_\_\_ (c) \_\_\_\_\_
8. Any books/articles written? If so, give their titles/ Magazines in which published?  
\_\_\_\_\_

**9. EXPERIENCE: (As on 1<sup>st</sup> Apr 2023)**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Experience in the post applied (Exact dates to be indicated)		Name of the School/ College / Institute	Total Experience in Years
From	To		

Include any other post held which are relevant to the field of Education / post on separate sheet

10. (a) Can you take indoor/outdoor games with boys and girls?  
Indoor Boys: \_\_\_\_\_ Outdoor Boys: \_\_\_\_\_  
Girls: \_\_\_\_\_ Girls: \_\_\_\_\_  
Which major games do you play? \_\_\_\_\_

**11. HEALTH:**

- (a) What kind of health do you keep? .....
- (b) Do you need any medical treatment/ assistance for the disease you are suffering from.....
- (a) Are you differently abled ? Give details .....

**12. CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS**

What co-curricular activities can you teach?\_\_\_\_\_

**13. COMPUTER KNOWLEDGE** (Separate sheet can be att.)

- (a) Have you done any degree/diploma in computer give details:
- (b) Any experience on working on computer Details.
- (c) Do you own a personal Laptop, if yes give details:
- (d) Your knowledge of computer hardware :

**14. OTHER ACTIVITIES**

In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

- (i) .....
- (ii) .....

**15. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)**

- (a) Name:\_\_\_\_\_ (b) Name\_\_\_\_\_
- Address\_\_\_\_\_ Address: \_\_\_\_\_
- \_\_\_\_\_

16. I have / have not been selected at the LSB Interviews held at\_\_\_\_\_ on \_\_\_\_\_ and I have been /have not been selected for appointment at \_\_\_\_\_.

**Agreement:**

17. If appointed:-

- a) I agree to abide by the AWES Rules and Regulations for Army Public Schools.
- b) I undertake to serve the school till the end of the period specified/ fixed by the management.
- c) I confirm that I am aware that my services would be liable to transfer in organizational interest at the discretion of the management
- d) I solemnly state that all the above particulars/statements are true to the best of my knowledge and belief.

Date .....

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(Signature of applicant)

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**INSTRUCTIONS TO CANDIDATES**

- a. Please download and print the Application Form.
- b. All details at Ser 1 (Personal data) are mandatory. Fill up in Capitals letters.
- c. Copy of all certificates mentioned above (Ser no 4 & 9) should be attached for verification.
- d. Paste one recent coloured passport size photograph on the form.
- e. Send application along with DD of Rs 100/- drawn from any Nationalised Bank and payable at Mumbai.**