

# **ARMY PUBLIC SCHOOL MUMBAI**

## **ADMISSION POLICY:-**

### **1. Priority for various categories for admission in the school:-**

- (a) Children of Serving Army personnel including DSC (Ex-Army), children of Army widows and children of those TA personnel who have a minimum of 05 years embodied service .
- (b) Children of Ex-Army personnel retired/invalided out on medical grounds with pension, DSC personnel retired with Pension From DSC.
- (c) Children of serving Air Force, Naval and Coast Guard personnel.
- (d) Children of Retired Air Force, Naval and Coast Guard personnel.
- (e) Children of Ex-Army personnel who left Army with less 10 years of service and do not categorized as ESM.
- (f) Children of civilians paid out of Defense Estimates, Central Armed Police Force (CAPF),MES,GREF,TA (when not embodied)
- (h) Other Children

**Note:-** i) Children at Sr. No. (f),(g)&(h) will be considered Civil Children for the purpose of admission.  
ii) Children of civilian staff employed in the school will not be counted as civilian for this purpose.

**1. The Child seeking admission in class 1<sup>st</sup> should be of 06 years as on 31<sup>st</sup> March of current years of admission. The child who does not attain the said age as on 31 Mar but attain the age as on 30 Sept of Academic Year, an affidavit will be taken from the parent to this effect.( Format of affidavit be obtained from School Office)**

2. Student coming from Non-APS/Non-CBSE affiliated schools will be accepted for admission only after qualifying the written admission exam.TC countersigned by the District Education Officer of the district in which the school is located is mandatory at the time of admission.

**3. Student passing Class X From the board other than CBSE should submit the original Migration certificate and TC, Countersigned by the Education authorities (DEO) at the time of admission.**

### **4. Direct Admission to student in Class X& XII:-**

- i) Only on the transfer of the parent (s) or shifting of their families from one place to another.
- ii) Student must have completed a regular course of study for class IX/XI and has passed class IX/XI examination from an institution recognized by/affiliated to any recognized Board in India

#### **iii) Documents Required for the direct admission**

- a. Application/Undertaking from the parents citing reasons for change of school.
- b. TC (02x photocopies counter signed by the principal of previous school.)
- c. Class IX/XI, mark sheet.(02x photocopies counter signed by the principal of previous school)
- d. Class IX/XI registration list (02x photocopies counter signed by the principal of previous school)
- e. Copy of Transfer order (in blue ink only) by the office where parents (s) of the student joined after transfer.
- f. Local Residence Address as per office record to be issued by the Office where parent (s) of the student joined after transfer.

(iv) Admission will be regularized only after Approval from Regional Office CBSE, Pune.

**Note:- Migration Certificate Mandatory and the TC duly countersigned by the Education Authorities (DEO) is mandatory (for NON-CBSE schools) to be submitted at the time of admission.**

5. The Children seeking admission for class II to V are tested for English, Hindi and Maths. Children seeking admission for Classes VI to X are tested for English, Hindi, Maths and Science, XI to XII class will be tested according to stream & subject (s) offered.

**6. No Written test will be conducted for student seeking admission in class I.**

7. The syllabus for any entrance test is that of the class, the child has already passed i.e. one standard lower than the one in which admission is being sought.

8. Subject for Admission Test for class II to X:

Class II to V Subject and Marks		Class VI to X Subject and Marks	
English	25	English	25
Hindi	25	Hindi	25
Maths	25	Maths	25
		Science	25

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### ADMISSION GUIDELINES :-

2. Admission timings: 0900 hrs-1300 hrs.
3. **The Child seeking admission in class 1<sup>st</sup> should be of 06 years as on 31<sup>st</sup> March of current years of admission. The child who does not attain the said age as on 31 Mar but attain the age as on 30 Sept of Academic Year, an affidavit will be taken from the parent to this effect.( Format of affidavit be obtained from School Office).**
4. One copy of each passport size photograph of the child .
5. The child seeking admission in Classes II to XII must bring TC Form previous school duly signed by the District Education Authority (NON CBSE) and Original Report Card.
6. Mandatory list of documents to be attached with the admission form is as following:

Sr.No	Documents to be attached with the admission form (Mandatory for all)
1.	DOB certificate from Authorised Department of the state Govt./ Govt. of India
2.	Original TC (Details should be as per DOB certificate) (01x photocopy to be given to class teacher )
3.	Extract of DO part-II Order. (Mandatory for serving army personnel )
4.	Service Certificate from CO-OC unit. (Mandatory for serving army personnel )
5.	Extract from Discharge book showing details of children and date of birth (Mandatory for ESM)
6.	Service & Pay drawn certificate from concerned unit.(Mandatory for Def civ/para Mil Force )
7.	Photocopy of discharge book (attested) (Mandatory For ESM)
8.	Photocopy of Report Card (sets. One set to be attached with this form. Second set to be given to class teacher)
9.	Photocopy of Adhar Card (UID)(mandatory for all) (sets. One set to be attached with this form. Second set to be given to class teacher)
10.	Photocopy of SC/ST/OBC Certificate Mandatory(if applicable)

### **7. Admission to Class XI:**

(a) Provisional admission to class XI will be done on the basis of overall performance of Pre-Board Exam in Class X in their Previous Schools. Students are advised to bring Pre-Board progress Report of Class X in Original.

(b) It is however, Clarified that if any student fails to secure the requisite percentage of marks in class X Board for a particular stream, he/she will NOT be allowed to continue that stream. The parents of children provisionally admitted to Class XI, will therefore, be required to give an undertaking to this effect and they will Not claim admission to particular stream if their ward fails to secure requisite percentage of marks in the X class Board Examination for the stream.

Minimum Cut-Off Percentages				
Sr.No.	Stream Offered	Science	Maths	English
(a)	Science with Maths	71	71	51
(b)	Science without Maths	71	61(Basic maths71)	51
(c)	Commerce with Maths	-	71	51
(d)	Commerce without Maths	-	51(Basic Maths 61)	51

(Cut Off % for civil student will be 10% Higher)

### NOTE:-

- For children of categories laid down in Admission Policy (d) to (h) all cut off percentage given above for all there streams and subject may be increased by 10%.
- Continuation of civilian students will depend upon the merit list drawn by the school and availability of seats.
- Final Decision for stream, main subject & optional/additional subjects will rest with Principal and the committee of the school
- Regular classes will start functioning after the declaration of result of classX.

**Subject Offered :**

<b>Streams Available</b>	Science (Medical, Non Medical) &Commerce
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Sr.No	Stream	Compulsory Subjects	Optional subjects
1	Science	English, Physics, Chemistry	Maths, Biology, I.P., P.E. (any two)
2	Commerce	Economics, English, Accountancy, Business Studies	Maths,P.E.,I.P., (any one)